



Minutes

Community Engagement Forum Partnership Board (Southern)

Venue:	Community House, Selby
Date:	Thursday 14 January 2016
Time:	7.00 p.m.
Present:	<u>District and County Councillors</u> Councillors M Jordan (Chair), C Lunn, C Pearson, D Peart and Mrs D White. <u>Co-opted Members</u> Dave Perry
Apologies:	None
Officers present:	Chris Hailey-Norris - Selby District Association of Voluntary Service (AVS) Officer, Linda Slough – Chief Officer, Selby District AVS, Tom Jenkinson - Stronger Communities Delivery Manager, Selby (North Yorkshire County Council (NYCC)), and Janine Jenkinson - Democratic Services Officer, (Selby District Council).
Public:	2

1. DISCLOSURES OF INTEREST

In relation to agenda Item 13 – Funding Applications, Councillor Mike Jordan declared that his daughter was the Musical Director of Hambleton Players and therefore he would not take any part in the consideration or vote of Hambleton Players funding application.

2. MINUTES

The Partnership Board considered the minutes of the Southern Partnership Board meeting held on 14 October 2015.

RESOLVED:

To approve the minutes of the Southern Partnership Board meeting held on 14 October 2015 and they be signed by the Chair.

3. BOARD MEMBERSHIP

Consideration was given to the membership of the Partnership Board and the current vacancy for a co-opted member.

The Chair proposed that Gillian Ivey be co-opted to the Partnership Board. The proposal was seconded and put to a vote.

RESOLVED:

To co-opt Gillian Ivey to the Southern CEF Partnership Board.

4. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Chair reported that the last Community Engagement Forum had been held on Thursday 10 December 2015 at Eggborough Sports and Social Club, Eggborough. The focus of the meeting had been transport provision and the travel needs of residents.

The Chair reported that representatives from Integrated Passenger Transport, North Yorkshire County Council, Sustrans, Age UK Selby, Association of Voluntary Service, and Tadcaster Volunteer Car Service Association had been in attendance.

The Board was informed that the Forum had been well attended by members of the public and lots of questions and issues had been raised with the representative speakers.

Some concern was raised regarding the location of the venue and the accessibility of Eggborough Sports and Social Club. It was suggested that future Forum meetings could be 'tagged on' to other community events taking place.

The Chair asked Board Members to consider other suitable venues for future Forum meetings and email him directly with any suggestions.

RESOLVED:

To ask Partnership Board Members to consider suitable venues to hold future Southern CEF Forum meetings and to email the Chair with any suggestions.

5. COMMUNITY DEVELOPMENT PLAN

The AVS Officer circulated an updated version of the Southern Community Development Plan (CDP). The following topics were discussed:

Loneliness and Isolation

The Partnership Board considered the projects detailed in the CDP.

The AVS Officer drew Board Members attention to the Trio Supported Holidays CIC funding application that would be considered later on the agenda. He highlighted that projects such as this supported the Southern CEF CDP priority - loneliness and isolation.

Youth Provision

The AVS Officer reported that he would be meeting with Lesley Senior from Beeable in March to discuss the Youth Forum.

Transport

The AVS Officer reported that the Eastern CEF transport survey launched in October 2015 had been completed by a number of Southern CEF residents. To date a total of 164 surveys had been completed representing 480 residents. The survey remained live for people to contribute.

The Southern CEF Forum held in December 2015 had focused on transport issues. At the event, Age UK, Selby District AVS and Tadcaster Community Transport had agreed to meet to look at ways of promoting community transport and encouraging more people to volunteer as drivers. The AVS Officer suggested that the Southern CEF looked at how the CEF could promote community transport provision and volunteer driver opportunities. The Board agreed to consider this matter further at the next Partnership Board meeting.

RESOLVED:

i. To note the update provided at the meeting.

ii. To consider how the Southern CEF could support and promote voluntary transport organisations at the next Partnership Board meeting.

6. FLOODING WORKSHOPS

The Chair introduced Tom Jenkinson, Stronger Communities Delivery Manager, Selby (NYCC). The Stronger Communities Delivery Manager informed the Partnership Board of the Stronger Communities Programme. The Programme

had been developed in response to the significant financial challenges faced by North Yorkshire County Council. As part of the package of support available from the Stronger Communities Programme, a rolling grants fund had been established for community and voluntary groups to access, in collaboration with the relevant locality based Stronger Communities Delivery Manager.

In response to the recent flooding in Selby District, the Chair asked the Board to consider the issue and possible ways the Southern CEF could provide support to the local community.

There was some discussion about the importance of each village having designated Flood Wardens and an emergency plan in place.

The Chair and Deputy Chair of Hirst Courtney Parish Council were in attendance and highlighted some of the issues they had encountered during the recent floods in their area, such as a lack of sand bags available to residents. The parish representatives said they would be keen to get involved in any future flooding workshops the CEF arranged.

The Chair suggested that flooding be the focus of the next Southern Forum meeting.

The AVS Officer agreed to contact the Deputy Chief Executive of Selby District Council to establish which officers and organisations it would be most appropriate to invite to a flooding workshop.

RESOLVED:

The AVS Officer to contact the Deputy Chief Executive of Selby District Council to establish which officers and organisations it would be most appropriate to invite to attend a flooding workshop.

7. SKATE PARK

The Chair informed the Board that he had recently received a letter from a young resident requesting that a skate park be provided in the Whitley area.

Board Members noted that work was underway to complete the Selby Leisure Village, which would include an indoor skate park.

The local Ward Member, Councillor White said she would take a copy of the letter and raise the issue with the Parish Council.

RESOLVED:

To ask Councillor D White to discuss the provision of a skate park with Whitley Parish Council.

8. COMMUNITY PRIDE AWARDS

The AVS Officer informed the Board that the Selby and Goole Community Pride Awards was an annual event organised by Drax and supported by the Selby Times and Goole Times. The event had been set up to recognise and reward inspirational people of all ages from across the Selby and Goole areas.

This year there were 14 award categories, comprising 8 Community Awards and six Young People Awards. The finalists in each category was decided by a panel of judges and were invited to an awards ceremony.

The Chair suggested that the Southern CEF sponsor an award, as this would promote the work and awareness of the CEF. The AVS Officer agreed to complete a funding proposal to be agreed at the next Southern Partnership Board meeting.

RESOLVED:

To ask the AVS Officer to prepare a funding proposal for the Southern CEF to sponsor a Community Pride Award, that could be considered at the next Southern CEF Partnership Board meeting.

9. SOUTHERN CEF EVENT – A WEEKEND EVENT

The Chair suggested that a weekend Forum event be held during the summer. It was felt that holding a weekend event would encourage and engage a wider number of people to attend the Forum meeting.

There was some discussion about the type of event that could be held, Board Members suggested: a sports event, an event to coincide with the opening of Selby Leisure Village, and a BBQ including food demonstrations using local produce.

Eggborough Village Hall was suggested as a suitable venue because it also had an outside area that could be used.

RESOLVED:

To ask the AVS Officer and Democratic Services Officer to make arrangements for a weekend event.

10. MARKETING AND PUBLICITY

The AVS Officer asked the Partnership Board to approve a budget of up to £200 per CEF Forum meeting for marketing and publicity. The budget would be used

to design and print posters to promote each Forum and to provide a light buffet at each meeting.

The Chair informed the Board that he had recently attended a quarterly CEF Chairs meeting, at which marketing, publicity, CEF branding and issues with the Council's website had been discussed. The Chair reported that it had been agreed at the CEF Chairs meeting that a working group would be established to look at improving the CEF section of the Council's website.

RESOLVED:

- i. To note the update provided at the meeting.**
- ii. To agreed that up to £200 could be used from the Southern CEF budget to provide marketing, publicity and a light buffet for all future Southern CEF Forum meetings.**

11. BUDGET UPDATE

The Democratic Services Officer circulated a copy of the latest Southern CEF budget to the Partnership Board.

RESOLVED:

To note the budget update.

12. FUNDING APPLICATIONS

The Funding Sub-Committee had met prior to the Partnership Board and had considered the following applications:

Trio Supported Holidays CIC

The application was for £1000 to support a project that enabled vulnerable adults to have the full support they needed to go on holidays. The organisation provided a range of holiday experiences tailored to individual needs and abilities.

Councillor Pearson informed the Board that the Sub-Committee had considered the application and had agreed to recommend to the Partnership Board that the application be approved on the grounds that it met the Allocation of Funding Framework criteria, specifically:

- The grant would provide extensive and detailed benefits for one or more defined groups in the Southern CEF area.
- The application met the following objectives in the Southern CEF CDP:
 - Loneliness and Isolation
 - Transport – by providing day trips

The Chair declared an interest in the following item, due to his daughter being a Musical Director for Hambleton Players. He left the room during the discussion and vote of the application.

Hambleton Players

The application was for £1000 to provide new curtains for the stage and new gauze material to enable the amateur dramatic society to provide backdrops for the theatre group.

Councillor Pearson informed the Board that the Sub-Committee had considered the application and had agreed to recommend to the Partnership Board that the application be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The grant would provide extensive and detailed benefits for one or more defined groups in the Southern CEF area.
- The application met the following objectives in the Southern CEF CDP:
 - Loneliness and Isolation
 - Youth Provision

Selby Health Walks

The application was for £300 to cover costs for quarterly walk programme printing and third party public liability insurance for a 12 month period commencing 1 March 2016.

Councillor Pearson informed the Board that the Sub-Committee had considered the application and had agreed to recommend to the Partnership Board that the application be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The grant would provide extensive and detailed benefits for one or more defined groups in the Southern CEF area.
- The application met the following objective in the Southern CEF CDP:
 - Loneliness and Isolation

RESOLVED:

- I. To approve a £1000 grant to Trio Supported Holidays CIC.**
- II. To approve a £1000 grant to Hambleton Players.**
- III. To approve a £300 grant to Selby Health Walks.**

13. ANY OTHER BUSINESS

The Chair informed the Board that following the Forum event held on 10 December 2015, Rupert Douglas from Sustrans had contacted him in relation to undertaking a cycle network feasibility study. The Chair advised that he had referred Rupert Douglas to the Core Project Officer at Selby District Council to progress the matter.

RESOLVED:

To note the information provided at the meeting.

14. NEXT MEETING

The Chair informed the Forum that the next Southern CEF Partnership Board meeting would be held on Thursday 14 April 2016 and the next Forum meeting would be held on Thursday 17 March 2016.

The Chair closed the meeting at 8.30 p.m.
